

Capital Improvements Program Committee
Regular Meeting
July 28, 2011

Minutes

Members Present: Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman, Pete Chamberlin

Members Absent: David Owen

Chairperson opened the meeting at 8:05 am.

Workshop on CIP Development

Wolfeboro Fire & Rescue 2012 Capital Improvements Proposals presented by Deputy Chief Tom Zotti.

Cost estimates have been updated to reflect 2011 dollars, no additional apparatus or equipment is included in this years submittals. Next year there may be a new submittal for the Fire Boat. Deputy Chief Zotti explained that trades in are possible, depending on condition of vehicles and the vendor – trade-in amounts are applied to cost of equipment buying. Also State actions are looked at as an alternative.

Linda Murray asked for repair/maintenance costs of vehicles. Wants to look at option of pushing out replacement of Ladder 1 due to equipment being out of service for approximately one year after the next scheduled repair next month.

Project 1 - Replace Engine 1 2013: prices same as last year. Replacement would be similar size & capabilities.

Project 2 - Replace Utility 1 in 2013: acquired in 2003, this priced at total replacement. Can look at replacement of chassis only next year. This vehicle responds to most medical and forestry calls.

Project 3 – Replace breathing Apparatus in 2014: The price of this proposal has increased to \$175,000. Current equipment purchased in 2004, lifespan of +/- 10 years. Encouraged to keep this project as one package (do not phase purchasing) due to the necessity of purchasing the complete equipment at once so that all equipment is the same for the department.

Project 4 – Replace Engine 2 in 2018: Equipment will be at its 20 year lifespan at this time

Project 5 – Replace ladder 1 in 2019: This equipment was out of service for repairs and is scheduled to go back for further replacement of ladder. \$900,000 is the current prices to replace this equipment.

Project 6 – Replace Engine 3 in 2023: Will be at is 20 year lifespan at this time.

Financing: Proposing to increasing annual funding to \$200,000 (last year \$178,000) This will help with the large amount of in 2019 and also any increase in apparatus costs that may come forward prior to projects being executed.

Public Safety Building: Placeholder – there will be a submittal within the next few weeks for this project once the engineers have submitted proposals and have been reviewed by department and staff.

Wolfeboro Municipal Electric Department 2012 Capital Improvements Proposals presented by Barry Muccio, Director of operations, Electric Dept.

Revisions from last years requests have been made in regards to cost estimates and scheduled year of completions with better information on construction costs. Many of the projects are for the continuation of the town wide voltage conversion.

Automated Meter Reading: This is for conversion of the Electric Dept. metering and data acquisition. This project is in conjunction with the Water Dept. - both department will be utilizing shared technology and equipment to retrieve the metering data. Estimated cost for Electric Departments portion is \$700,000.

Electric Dept. projects a 5 year pay back time based on staffing, vehicles and fuel costs.

Would like to see the whole package – what other departments will be effected – billing system, computer system – will there need to be upgrades to accommodate the new technology? - seasonal access – how will that be addressed? What will be the complete cost including Water Dept and the technology part? Rate increases and any maintenance costs for the new system.

Barry stated there is a rate analysis happening this summer and also purchase power contract will have an impact on this also.

Barry informed the committee that the final report for the complete project is due within 2 weeks. He will submit a total project analysis with the Water Department and other areas of concern as soon as possible. Also including aallocation on general fund and operating and maintenance costs.

The meeting adjourned at 9:20 am

Respectfully Submitted,

Stacie Jo Pope